

Union Training Assistance Programme (UTAP)

Claim up to \$250 or 50% of the course fee!

- ✓ Apply for UTAP funding support in 3 **EASY** steps
- ✓ Claim for UTAP funding with **NO** submission of documents required



TO APPLY FOR FUNDING

Step 1: Go to <http://skillsupgrade.ntuc.org.sg>. Click **HERE**.



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Upgrade
your skills...

Home

Login

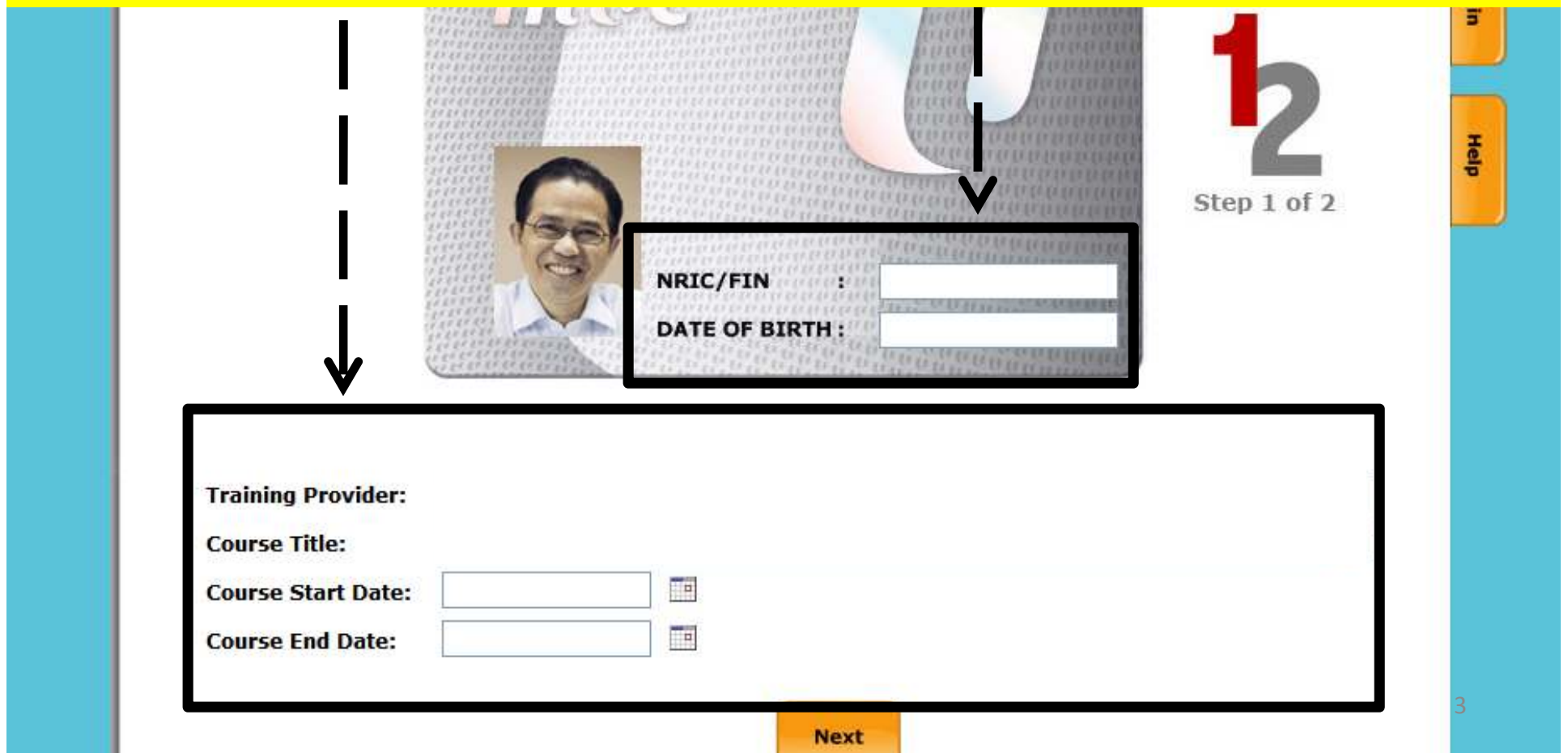
Help

▶ **START
HERE**

Step 2: Key in your particulars

Select **'Training Provider'** & preferred **'Course Title.'**

Key in the **'Course Start & End Date'**. Click [NEXT]



The screenshot shows a registration form with several fields and a 'Next' button. A large black box highlights the 'Training Provider', 'Course Title', 'Course Start Date', and 'Course End Date' fields. A smaller black box highlights the 'NRIC/FIN' and 'DATE OF BIRTH' fields. A red '1' and a grey '2' are displayed, with 'Step 1 of 2' below them. A vertical sidebar on the right contains 'In' and 'Help' buttons. A 'Next' button is located at the bottom center. Dashed arrows point from the text above to the corresponding fields in the form.

NRIC/FIN :
DATE OF BIRTH :

Training Provider:
Course Title:
Course Start Date:
Course End Date:

1 2
Step 1 of 2

Next

In
Help

3

Step 3: Tick to agree with the terms and conditions. After that, Click [SUBMIT].

Mobile Phone No:

Office Phone No:

Email:

Course Information

Training Provider:

Course Title:

Course Start Date:

If you are a temp pass holder, please upload a clear image of your temp pass:

(note : max 200KB file size upload .jpeg, .pdf, .png, .bmp and tiff file accepted)

(If you are unable to submit your document online, please mail it to us at,
Attn: e2i Union Benefits team, 141 RedHill Road, Block A #01-01 Singapore 158828)

Upload

Declaration

I confirm that I have read, understood and agreed to abide by the Terms and Conditions as stated. I declare that all the information provided above is true and accurate.

To be eligible for funding assistance from NTUC, I must maintain paid-up membership throughout the course duration (including exams) and at time of claims.

I agree with the Terms and Conditions

Back

Submit

Congratulations!

You have completed your application for funding.

Start Here **Training** **SU3** **Coaching** **What Others Say** **SU5** **Start Your Journey Now!**
YOU ARE HERE!
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Thank you for your application.

Your application has been successfully submitted. The reference application ID is **EES1108000068716**.

The status of your application will be made known to you via email. If this is your first time applying for SEP/NETF assistance, your login password will be emailed to you upon approval.

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You will receive a letter shortly stating your fund amount and instructions to make your claims.

After completing your course, make your claims for funding

Just 3 simple steps...



TO MAKE YOUR CLAIMS

Step 1: Go to <http://skillsupgrade.ntuc.org.sg>. Click **HERE**.



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▶ **START
HERE**

Step 2: Select 'Declaration of course attendance'



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- [Login for Union Members](#)
- [Login for Training Providers](#)
- [Declaration of course attendance](#)
- [Reset Password for Union Members](#)



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Step 3: Select how you would like to receive your claims.

TICK on the following boxes.

Click [**SUBMIT**].

Application ID: EES1108000068916

NRIC/FIN:

Name as in NRIC:

Course Information

Training Provider:

Course Title:

Course Start Date: 20110713

Course End Date: 20110729

Course Exam Date: 20110729

Total Course Hours: 2

Payment Mode

Giro Payment: Cheque Payment:

Bank Account Information

Bank Name:

Account Holder Name:

Account No.:

- I declared that I've attended at least 75% of the total course hours.
- I declared that I've sit for the examination.

Submit

Logout

Help

Congratulations!

You have submitted your claims successfully.



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Thank you!

Your claim record has been successfully submitted.

You will receiving an email from us shortly.

- Home
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